



通告號碼:2026/27-002

「教育局個人資料收集聲明」通告

敬啟者：

教育局會透過「學生資料管理系統」進行資料收集，作為教育規劃、研究、調查及跟進學生缺課／輟學及離校個案或其他與教育有關用途，學生及家長的個人資料收集聲明內容如下：

1. 收集個人資料的目的

您在本表格提供的個人資料，會供教育局用於以下一項或多項用途：

- (a) 處理教育相關事宜，包括處理、核實、審核資格及查證各項補助和津貼，以及由教育局提供的教育服務的申請，和調查及跟進學生缺課／輟學及離校個案；
- (b) 就上文(a)項所述申請的處理、核實、審核資格及查證，將個人資料與政府相關政策局／部門資料庫進行核對；
- (c) 將個人資料與教育局資料庫進行核對，以核實／更新教育局的記錄；以及
- (d) 編製統計資料、研究及政府刊物。

2. 可獲轉移資料者

您提供的個人資料會供教育局人員取閱。除此之外，本局亦可能會向下列各方或在下述情況轉移或披露該等個人資料：

- (a) 政府其他政策局及部門，以用於上文第1段所述的用途；
- (b) 與本表格相關的學校，以用於上文第1段所述的用途；
- (c) 您曾就披露個人資料給予訂明同意；以及
- (d) 根據適用於香港的法例或法庭命令授權或規定披露個人資料。

3. 查閱個人資料

您有權要求查閱及更正教育局所持有關於您的個人資料。如需查閱或更正個人資料，請以書面向以下人士提出：

- 職位：高級教育主任（學位分配）1
- 地址：九龍九龍塘沙福道19號教育局九龍塘教育服務中心西座平台學位分配組
- 電郵：sspaspa@edb.gov.hk

此致

貴家長

校長
談國軒



二零二六年九月一日



Circular No.: 2026/27-002

1 September 2026

Notice on the Personal Information Collection Statement of the Education Bureau

Dear Parents/Guardians,

The Education Bureau collects data through the "Student Information Management System" for purposes such as educational planning, research, surveys, following up on student non-attendance/dropout and departure cases, or other education-related purposes. The content of the Personal Information Collection Statement for students and parents is as follows:

1. Purpose of Collection

The personal data provided by you in this form will be used by the EDB for one or more of the following purposes:

- (a) Activities relating to education-related matters, including processing, authentication, and assessment of eligibility for grants and subsidies, applications for education services provided by the EDB, and investigating and following up on student non-attendance/dropout and departure cases;
- (b) Activities relating to matching of the personal data with the database of other relevant Government bureaux/departments in connection with the processing, authentication, and assessment mentioned in (a) above;
- (c) Activities relating to matching of the personal data with the database of the EDB for purposes of verifying/updating records of the EDB; and
- (d) Activities relating to compilation of statistics, research, and Government publications.

2. Classes of Transferees

The personal data you provide will be made available to persons working in the EDB. Apart from this, they may be transferred or disclosed to the parties or in the circumstances listed below:

- (a) Other Government bureaux and departments for the purposes mentioned in paragraph 1 above;
- (b) The school to which the form relates for the purposes mentioned in paragraph 1 above;
- (c) Where you have given your prescribed consent to such disclosure; and
- (d) Where such disclosure is authorized or required under the law or court order applicable to Hong Kong.

3. Access to Personal Data

You have the right to request access to and correction of your personal data held by the EDB. Requests should be made in writing to:

- Title: Senior Education Officer (School Places Allocation) 1
- Address: School Places Allocation Section, Education Bureau, Podium Floor, West Block, Education Bureau Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong, Kowloon
- Email: sspaspa@edb.gov.hk

Thank you for your attention.

Yours sincerely,

Tam Kwok Hin
Principal